



DUZINE ELEMENTARY SCHOOL

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Mr. Ross Hogan
Principal

Mrs. Meri Lederer
Interim Coordinator of Student Support Services

Friday, November 6th, 2020

Dear Families,

We are incredibly excited to be welcoming back students to Duzine beginning next week. With students returning, we want to provide you with important information relevant to building logistics, the hybrid instructional model, as well as a schedule for the next two weeks of school.

Arrival & Parent Drop-Off

Students begin their day at 9:25am. Parents may begin to drop off their child(ren) at 9:05am. Between 9:05am and 9:35am, all students **must** be dropped off at the circle near the southwest corner of the building. Beginning at 9:35am, late arrivals should enter through the main entrance. Due to the new safety protocol, we can no longer allow parents to enter the building or walk their children to class in the morning.

Upon arrival, all students will have their temperature checked. **In addition, parents must complete the district health screening by 8:45am on the days that their child is attending school.** The health screening can be found on the district home page or by going to this link: <https://entry.neric.org/npcs>

Families will be receiving their bus route information from our transportation department.

Breakfast & Lunch

Due to recent federal decisions, the district is able to temporarily provide school meals free of charge to all New Paltz Central School District students, regardless of eligibility or income. This provision will be available through the end of the school year. All students will be offered breakfast in the morning after entering their classroom. Lunch will also take place in the classrooms.

Parent Pick-Up

Students officially end their school at 3:25pm. In order to safely space out dismissal, we will be allowing parents to pick up their child(ren) starting at **3:05pm**. All pick-ups will take place at the gym doors near the old childcare center. A staff member will greet you at the door and have you sign your child out.

Cohort Assignments and Remote-Only Designations

If you are not yet aware of your child's cohort assignment, it can be found in the Parent Portal. Alternatively, you can call the Duzine main office - 845-256-4350 or ask your child's teacher.

Remote-only designations are also in the Parent Portal. Instructions were sent out to parents from our technology office regarding how to access this information. You can also call the main office to confirm whether or not your child has been marked as remote-only.

Schedule for November 9th - 20th

Monday, November 9th	Asynchronous work for all Duzine students.
Tuesday, November 10th	Regularly scheduled remote day for all students.
Wednesday, November 11th	Veterans Day - NO SCHOOL
Thursday, November 12th	Kindergarten students in Cohort B are in-person. Asynchronous work for all other Kindergarteners. Remote day for 1st & 2nd graders. Instruction may be synchronous or asynchronous. Teachers will confirm with families.
Friday, November 13th	All K-2 students in Cohort B are in-person. Asynchronous work for all other students.
Monday, November 16th	Kindergarten students in Cohort A are in-person Asynchronous work for all other Kindergarteners. Regularly scheduled remote day for 1st & 2nd graders.
Tuesday, November 17th	All K-2 students in Cohort A are in-person Asynchronous work for all other students.
Wednesday, November 18th	Asynchronous work for all students.
Thursday, November 19th	All K-2 in Cohort B are in-person. Live Google Meets for remote-only students begin.

Hybrid Instructional Model

All Duzine students will receive two days of "live" instruction and three days of asynchronous instruction each week.

For remote-only students, "live" days will involve students logging into a synchronous Google Meet at certain times during the school day. Remote-only students will sign on to synchronous Google Meets during three instructional times during the day: morning meeting, ELA block, and math block. The goal is to limit screen time for remote-only students to 90 minutes each day.

While students from the opposite cohort are at home, they will be doing asynchronous work that the teacher has posted.

Given the unique nature of each teacher's schedule and factors such as the building special area & lunch schedule, teachers will determine what time during the day their ELA and math blocks take place. Your child's teacher will communicate this out to you as soon as this information is available.

Typical week for a student in Cohort A who attends in-person:

Monday	Tuesday	Wednesday	Thursday	Friday
Student attends in-person	Student attends in-person	Student completes asynchronous work posted by teacher	Student completes asynchronous work posted by teacher	Student completes asynchronous work posted by teacher

Typical week for a student in Cohort A who is remote-only:

Monday	Tuesday	Wednesday	Thursday	Friday
Student attends synchronous Google Meets with teacher who is in classroom during instructional times	Student attends synchronous Google Meets with teacher who is in classroom during instructional times	Student completes asynchronous work posted by teacher	Student completes asynchronous work posted by teacher	Student completes asynchronous work posted by teacher

Typical week for a student in Cohort B who attends in-person:

Monday	Tuesday	Wednesday	Thursday	Friday
Student completes asynchronous work posted by teacher	Student completes asynchronous work posted by teacher	Student completes asynchronous work posted by teacher	Student attends in-person	Student attends in-person

Typical week for a student in Cohort B who is remote-only:

Monday	Tuesday	Wednesday	Thursday	Friday
Student completes asynchronous work posted by teacher	Student completes asynchronous work posted by teacher	Student completes asynchronous work posted by teacher	Student attends synchronous Google Meets with teacher who is in classroom during key instructional times	Student attends synchronous Google Meets with teacher who is in classroom during key instructional times

Remote-Only Students

If you have chosen for your child to be remote-only, their classroom teacher will communicate with you regarding which days and times their live Google Meets will take place.

Your child's cohort assignment in the Parent Portal reflects the cohort they will be assigned to should you decide your child will be returning to in-person schooling.

A-F Letter Day Cycle

Our letter day cycle will be repeated for each cohort weekly. If a day is missed due to a district holiday, we will skip that letter day.

For example:

Week	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1	A Day	B Day	No letter assigned	A Day	B Day
Week 2	C Day	D Day	No letter assigned	C Day	D Day
Week 3	E Day	F Day	No letter assigned	E Day	F Day

School Closures

In the event that there is a school closure or the need for a class to quarantine, classes will pivot to their full-remote schedule that was followed prior to the hybrid return. This includes 90 minutes of daily synchronous instruction.

Again, we are excited to welcome students back into our building starting Thursday, November 12th. Should you have any questions prior to then, please contact the Duzine main office - 845-256-4350.

See you soon!



Ross Hogan
Duzine Elementary School